



## Review, print, hand-sign, and email or post your form

Follow all steps carefully to submit your authorisation form for approval.

**1. Verify authorisation form information.**

- ☐ Ensure the information you provided matches your CBA account details
- ☐ Ignore any blank fields

**2. Print and hand-sign the filled form**

- ☐ Make sure the printout is clean and clear
- ☐ All authorised signatories must sign by hand in blue or black pen


**3. Send the hand-signed form to Commonwealth Bank of Australia**

- ☐ Send forms for approval using one of the methods below
  - via email:**
    - intuitforms@siss.com.au**
    - Subject line:** QuickBooks Bank Feed Request **OR**
  - via post** (with required postage):
    - SISS Data Services
    - Locked Bag 3060
    - Crows Nest NSW 1585
- ☐ Do not deliver the form in person

After posting the form, in about 10 working days you'll be able to activate your new better connection!

# Customer Authority to Disclose Information

## SISS Data Services Pty Limited (ABN 13 151 858 203)

 Client name ("I / We / Us / Me / My / Our")		CommBiz service ID
<input type="text"/>		<input type="text"/>
Name of organisation(s) to whom these account(s) belong		
<input type="text"/>		
Client phone number	Date	
<input type="text"/>	<input type="text"/>	
SISS or Recipient Identifier	Practice Name or Adviser Name	
<input type="text"/>	<input type="text"/>	

### Section 1

Banking - I/We hereby authorise the Commonwealth Bank of Australia ("the Bank") to disclose (on an ongoing basis) in relation to the account(s) set out below ("Accounts") My/Our transactional bank product data ("Data") by electronic file (or such other method as the Bank agrees) to SISS Data Services Pty Limited (ABN: 13 151 858 203) and Intuit Australia Pty Limited (ABN 28 163 072 704) its service providers, and My/Our advisors and administrators (together referred to as the "Recipients") for the purposes of importing the Data into My/Our Intuit QuickBooks subscription for My/Our use of that subscription.

### Section 2

I/We understand that the Recipients will make My/Our Data available to Me/Us or My/Our advisers via a secure web site. The Recipients will hold the Data in their systems and will be responsible for its safekeeping, which may include storing it overseas. It is My/Our responsibility to understand the Recipients' privacy policies and terms of service. The Recipients' privacy policies and terms of service can be found at <https://sisssdataservices.com.au/privacy-policy> and <https://quickbooks.intuit.com/au/privacy>

Account name 1	BSB	Account number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Account name 2	BSB	Account number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Account name 3	BSB	Account number
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Section 3

I/We understand and agree that:

- (i) once the Data leaves the Bank's environment, the Bank cannot control, and is not responsible for, the security of the Data once it has left the Bank's environment and the Recipients are responsible for processing the Data in accordance with their privacy policies and terms of service (and not the Bank's privacy policies);
- (ii) no agency, partnership, joint venture or any other type of similar relationship exists between the Bank and any of the Recipients. This means that the Bank is not responsible for actions or omissions of any of the Recipients and if any issues arise in relation to something any of the Recipients has done or failed to do, the Bank carries no liability and I/We should resolve this directly with them;
- (iii) the Bank is not liable for delays, non-supply, non-performance, failure to perform or errors resulting from My/Our use of this service. The Bank will always continue to honour any obligations it has to Me/Us under law;
- (iv) where I am signing on behalf of an account holder, I certify that I am duly authorised and have no notice of revocation of that authority and, to the extent I am not duly authorised, I indemnify the Bank for any loss or claim in connection with the data service (except to the extent the loss is a direct result of the Bank's negligence);
- (v) issues could arise that are beyond the control of the Bank or the Recipients. If that happens I/We must take steps to protect Ourselves from any loss, both directly or as a consequence (such as a loss of profits to My/Our business);
- (vi) it is My/Our responsibility if any person relies on Data supplied. It is not possible for the Bank to know of all My/Our intended uses of the Data and the Bank is not liable for that reliance;
- (vii) if I/We revoke this authority, the revocation will not take effect until 5 business days after written notice of the revocation is received by the Bank from Me/Us;
- (viii) the Bank has the right, in its sole discretion, to discontinue the provision of the Data to the Recipients. If this occurs then any services or applications using this Data may not be able to access the Data via the Recipients anymore which may affect the functionality of such services or applications;
- (ix) the Bank may also decide, in its sole discretion, to vary the terms and conditions under which it supplies Data by written notice;

- (x) Banking - where I/We are entitled to the protection of a warranty under the Australian Consumer Law, or any other relevant legislation in supplying the Data, to the extent permitted by law, the Bank's obligations are limited to supplying the services again, or the payment of the cost of having the services supplied again, the choice to be at the option of the Bank; and
- (xi) I/We are responsible for informing the Bank of any changes to the authorities granted to the Recipients in respect of the accounts set out above.

#### Section 4

I/We acknowledge that:

- (i) by signing below, I/We acknowledge that My/Our personal information may be collected, stored, used and disclosed by the Recipients in accordance with their privacy policies;
- (ii) it is the Recipients' responsibility to keep any logon identity and passwords secure which the Bank provides to them;
- (iii) the Bank will not be liable to anyone relying on the Data, or for any failure to provide the Data;
- (iv) the Bank may decide in its sole discretion, on any grounds it thinks fit and, without rendering the Bank, the Recipients, and/or its service providers liable in any way, to discontinue the provision of the Data to the Recipients and their service providers pursuant to this authority by written notice or on no notice where that is reasonable;
- (v) the Bank may vary the terms and conditions under which it supplies Data by written notice to me/us;
- (vi) the liability (if any) of the Bank, the Recipients, and/or their service provider arising out of this authority is several and that neither party is jointly liable for the actions, omissions, fraud, or negligence of each other; and
- (vii) the Recipients and/or their service providers, for the breach of any warranty implied by the Australian Consumer Law or any other relevant legislation in supplying the Data will be, to the extent permitted by law, limited to supplying the services again, or the payment of the cost of having the services supplied again, the choice to be at the option of the Recipients and/or their service providers as applicable.

#### Section 5

This Authority is only valid from the date it is received by the Bank and signed by the authorised signatory/signatories of the designated bank accounts.

Authorised person 1

Full given name (please print)

Surname

Authorised signatory 1

Date

Authorised person 2

Full given name (please print)

Surname

Authorised signatory 2

Date

Please return the signed, original form via email or mail to:

**intuitforms@siss.com.au**

SISS Data Services  
Locked Bag 3060  
Crows Nest NSW 1585

#### Bank use only

Processed by

Checked by

Bank officer signature

Date